



GHANA EXPORT – IMPORT BANK

Application Form

1. Business Details

Name of Entity		Line of Business & Date of Registration	
Bankers		Branch	Account No.
Shareholders/Directors	1. 2. 3. 4. 5.	Shareholding Structure	1. 2. 3. 4. 5.

2. Promoter's Details /KYC

Surname		Middle Name (if Any)		First Name	
Date of Birth		Residential Address		Postal Address	
GPS Address		TIN Number			
Type of ID		ID Number			
Telephone Number		Email Address			



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Line of business:

Loan amount:

Tenor:

Contract amount:

Buyers name and country:

Payment mode:

Contract duration:

Quality Certification:

Contract Budget:

<u>Items</u>	<u>Quantity</u>	<u>Unit</u>
Total Cost		
<u>Finance costs</u> Interest: 12.5% per annum Facility fee: 2% flat on facility amount Subsequent Disbursement: 0.5%		
Projected Profit		

FX potential:

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BANKING RELATIONSHIPS

Details of its relationships with its Bankers (Minimum number of months 12)

Month	DR Turnover (GHs)	CR Turnover (GHs)	DR Turnover (USD/EUR/GBP)	CR Turnover (USD/EUR/GBP)
Apr 20				
May 20				
June 20				
July 20				

Collateral:

1. value
2. value
3. Value

NB: Total security should minimum 50% of facility amount.

Management profile



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We the management of By this application form apply for a credit facility of from Ghana Exim Bank. We state that we have the Board authorization to apply for this loan and abide by all the terms of the facility.

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CEO

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Company secretary

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Board Chairman

3. Documents Required (Kindly attach the following)

- Passport size picture
- ID of Shareholder(s) (Specifically, Ghana Card)
- Application Letter (on the letterhead of your company addressed to The Chief Executive Officer of Ghana Exim Bank, Accra requesting for the facility amount required by your company)
- Board Resolution to borrow
- Registrar General Company certificates
- Copies of the following:
 - a) GEPA certificate
 - b) Evidence of registration with FDA as well as PPRSD and Standards Board if applicable to your operations.
 - c) Evidence of corporate social responsibility and/or social impact activities undertaken by the company plus any awards you or your company has won over the past years if any.
 - d) Any other certificate or document that may be relevant to your request
- Company Profile (*include: exposure (if any) with Banks, off taker & supplier details, management profile (key personnel of your company accompanied by their profiles and/or CVs), source of raw material, production cycle, production capacity, copy of company's regulation/code of the company as well as evidence that the company has filed its returns with the Registrar General in 2022, operating cycle of business, details & rationale of request*)
- Operational Cycle (*with timelines*)
- Contract documents/purchase orders of your overseas importers accompanied by their company registration documents and latest financial report
- 24-month account Statement (Cedi & Forex). You can request soft copies from your bankers via mail and forward same to us.
- Budget schedule on facility
- Agreement with suppliers
- Historical schedule of exports (attach bill of lading)
- Security/Collateral documents



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APPENDIX

Name	
Date of Birth	
Telephone	
Email	
Residential Address	
Digital Residential Address	
Postal Address	
ID Type & Number	
Tax Identification Number (TIN)	

Name	
Date of Birth	
Telephone	
Email	
Residential Address	
Digital Residential Address	
Postal Address	
ID Type & Number	
Tax Identification Number (TIN)	

Name	
Date of Birth	
Telephone	
Email	
Residential Address	
Digital Residential Address	
Postal Address	
ID Type & Number	
Tax Identification Number (TIN)	



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APPENDIX (C'TND)

Schedule of historical shipment to be completed and accompanied by bill of ladings, packing list and invoices for all previous shipments since inception as illustrated below:

Name of Importer	Country	Product	Value (Tons)	B/L Date	Invoice Value	Bank through which export inflows were received